# Rhondda Cynon Taf County Borough Council

## Governing Body of Oaklands Primary School 2019

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

### 1. Clerk to the Governing Body

The Clerk to the Governing Body is Mrs J JenkinsTy Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

### 2. Chairperson of the Governing Body

The Chairperson of the Governing Body is Miss H Wagner c/o Oaklands Primary School, Maes y Deri Aberaman Aberdare CF44 6TF

### 3. Members of the Governing Body

The following people are currently members of the Governing Body.

| Name | Category of Governor | Appointed By | Retirement Date |
|---|---|---|---|
| Miss H Wagner | **LEA** | **Council Members** | 23-Oct- 2019 |
| Cllr S Evans | | | 04-Jan-2021 |
| Fr M Gibbon | | | 8-May-2020 |
| Mr S Cowell | | | 14- Feb- 2022 |
| Mr DM Jones | **Community Governors** | **Governing Body** | 19-Oct-2019 |
| Mr Jeff Lacey | | | 16-Nov-2021 |
| Mrs M Plummer | | | 04- Dec-2021 |
| Mr D Williams | | | 11-Nov-2022 |
| Mr N Lydon | **Parent** | **Parents** | 04-Oct -2022 |
| Mr M Callimeri | | | 04-Oct -2022 |
| Ms L Heath | | | 01-Nov-2020 |
| Mrs B George | | | 24-Jan-2020 |
| Ms B Lee Burrows | | | 5-Feb-2021 |
| Mr D Zaplatynski | **Teacher** | **Teaching Staff** | 18-Oct-2021 |
| Miss E Whitney | | | 19-Jun-2022 |

| | | | |
|---|---|---|---|
| Miss J Comben | **Staff** | **Non Teaching Staff** | 05-Apr- 2021 |
| Mrs C Wright | **Headteacher** | | |

When fully constituted this governing body is made up as follows

| | |
|---|---|
| **LEA Representatives** | 4 |
| **Parent Governors** | 5 |
| **Staff Representative** | 1 |
| **Headteacher** | 1 |

| | |
|---|---|
| **Community Governors** | 4 |
| **Teacher Governor(s)** | 2 |
| **Minor Authority (if applicable )** | |
| **Total** | 17 |

## 4. Resolutions

There were no resolutions passed at the last meeting.

## 5. Election of Parent Governors

The next election of parent governors is due to take place in January 2020. If, however, any Parent Governor(s) resign before this date arrangements will be made for an election to be undertaken at the appropriate time.

## 6. School Performance Data

Below is a table showing the results of the pupils' performance at the end of the Foundation Phase and following the end of Key Stage assessments.

# Foundation Phase Outcomes 2019

## SCHOOL 2018 and 2019

The following table shows the percentage of pupils attaining each outcome.

| | | N | D | W | Z | S | G | 1 | 2 | 3 | 4 | 5 | 6+ | 5+ |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Language, Literacy, and Communication Skills in English (LCE)** | **2018** | | | | 0.0 | 0.0 | 0.0 | 0.0 | 2.6 | 5.3 | 13.2 | 47.4 | 31.6 | 79.0 |
| | **2019** | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.5 | 1.6 | 8.6 | 50.0 | 37.9 | 87.9 |
| **Mathematical Development (MDT)** | **2018** | - | - | - | 0 | 0 | 0 | 0 | 0 | 8.0 | 0.0 | 56.0 | 36.0 | 92.0 |
| | **2019** | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 5.3 | 10.5 | 52.6 | 31.6 | 84.2 |
| **Personal and Social Development, Well-being and Cultural Diversity (PSD)** | **2018** | - | - | - | 0 | 0 | 0 | 4.0 | 4.0 | 0 | 0 | 20.0 | 72.0 | 92.0 |
| | **2019** | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 7.9 | 0.0 | 2.6 | 39.5 | 50.0 | 89.5 |

There were 25 pupils in the group.

| | | |
|---|---|---|
| **Foundation Phase Outcome Indicator** | **2018** | 92 |
| | **2019** | 79 |

## Key Stage 2 Levels 2019 SCHOOL 2018 and 2019

The following table shows the percentage of pupils attaining each level.
There were 27 pupils in the cohort

| | | N | D | NCO 1, 2, & 3 | 1 | 2 | 3 | 4 | 5 | 6+ | 4+ |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **English** | **2018** | 0 | 0 | 0 | 0 | 0 | 3.7 | 55.6 | 40.7 | 0.0 | 96.3 |
| | **2019** | 0 | 0 | 0 | 0 | 0 | 3.3 | 66.7 | 23.3 | 6.7 | 96.7 |
| Oracy | **2018** | 0 | 0 | 0 | 0 | 0 | 7.4 | 55.6 | 37.0 | 0 | 92.6 |
| | **2019** | 0 | 0 | 0 | 0 | 0 | 3.3 | 70.0 | 23.3 | 3.3 | 96,7 |
| Reading | **2018** | 0 | 0 | 0 | 0 | 0 | 3.7 | 51.9 | 44.4 | 0 | 96.3 |
| | **2019** | 0 | 0 | 0 | 0 | 0 | 3.3 | 60.0 | 30.0 | 6.7 | 96.7 |
| Writing | **2018** | 0 | 0 | 0 | 0 | 0 | 3.7 | 59.3 | 37.0 | 0.0 | 96.3 |
| | **2019** | 0 | 0 | 0 | 0 | 0 | 6.7 | 60.0 | 26.7 | 6.7 | 93.3 |
| **Mathematics** | **2018** | 0 | 0 | 0 | 0 | 0 | 3.7 | 51.9 | 44.4 | 0.0 | 96.3 |
| | **2019** | 0 | 0 | 0 | 0 | 0 | 6.7 | 56.7 | 36.7 | 0.0 | 93.3 |
| **Science** | **2018** | 0 | 0 | 0 | 0 | 0 | 3.7 | 48.1 | 48.1 | 0 | 96.3 |
| | **2019** | 0 | 0 | 0 | 0 | 0 | 6.7 | 60.0 | 33.3 | 0 | 93.3 |
| **Welsh Second Language** | **2018** | 0 | 0 | 0 | 0 | 0 | 11. | 66.7 | 22.2 | 0 | 88.9 |
| | **2019** | 0 | 0 | 0 | 0 | 0 | 3.3 | 86.7 | 10.0 | 0 | 96.7 |

| | | |
|---|---|---|
| **Core Subject Indicator** | **2018** | 96.3 |
| | **2019** | 93.3 |

## 7. Financial Statement – Period Covered 2018 – 2020

Enclosed, as appendix A is a copy of the school's financial statement for the Financial Year 2018/19. Information on the 2019/20 budget will be available at the meeting.

## 8. School Prospectus

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time. It can also be found on the school website: www.oaklandsprimary.co.uk

## 9. School Development Plan

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2019/20 academic year has been considered and approved by Governors and is currently being implemented by the staff. The targets set include short, medium and long-term aims. Targets are regularly reviewed by the Governing Body. Further information on the current targets and progress being made will be available at the meeting. The current targets are

- Improve pupils' oracy, reading, and mathematical development in the foundation phase.
- Ensure that learning experiences reflect the ethos and principles of the foundation phase.
- Continue to develop effective systems for tracking pupils' progress
- Improve pupils' attendance

## 10. Use of the Welsh Language - Communication

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day.

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration.

Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel.

## 11. Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the (external) inspection of the School. Oaklands Primary received its last inspection in November 2017 and parents were provided with a copy of the report produced by the inspectors

The recommendations from the inspection report are referred to in the School Development plan. Governors monitor progress of the plan at their termly meetings.

## 12. Term Dates and Holidays 2019/2020 Academic Year

| | Terms Begins | Half Term Starts | Half Term Ends | Term Ends |
|---|---|---|---|---|
| **Autumn 2016** | Monday, September 2 2019 | Monday, October 28 2019 | Friday, November 1 2019 | Friday, December 20 2019 |
| | **75 days** | | | |
| **Spring 2020** | Monday, January 6 2020 | Monday, February 17 2020 | Friday, February 21, 2020 | Friday, April 3, 2020 |
| | **65 days** | | | |
| **Summer 2020** | Monday, April 20 2020 | Monday, May 25 2020 | Friday, May 29, 2020 | Monday, July 20, 2020 |
| | **55 days** | | | |
| | **TOTAL 195 days** | | | |

**Significant Dates**:
Monday 20th July is a directed INSET day. All schools will be closed on Friday 8th May 2020 for the May Day Bank Holiday.
The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time.

The School day is organised as follows;

| Foundation Phase/ Key Stage 1 | | Number of teaching hours | Key Stage 2 | | Number of teaching hours |
|---|---|---|---|---|---|
| 9.00 – 9.10 | Registration | | 9.00 – 9.05 | Registration | |
| 9.10 – 10.15 | Session 1 | 1 hour 5 min | 9.05 – 10.15 | Session 1 | 1 hour 10 min |
| 10.15 – 10.30 | Assembly | | 10.15 – 10.30 | Assembly | |
| 10.30 - 10.45 | Break | | 10.30 – 10.45 | Break | |
| 10.45 – 12.15 | Session 2 | 1 hour 30 min | 10.45 – 12.00 | Session 2 | 1 hour 30 min |
| 12.15 – 1.15 | Lunch | | 12.15 – 1.00 | Lunch | |
| 1.15 – 1.20 | Registration | | 1.00 – 1.05 | Registration | |
| 1.20 – 2.15 | Session 3 | 55 minutes | 105 – 2.10 | Session 3 | 1 hour 5minutes |
| 2.15 – 3.10 | Session 4 | 55 minutes | 2.10 – 3.10 | Session 4 | 1 hour |
| TOTAL TEACHING HOURS per day in Foundation Phase | | 4 hour 25 minutes | TOTAL TEACHING HOURS per day in KS2 | | 4 hours 45 minutes |
| TOTAL TEACHING HOURS per week in Foundation Phase | | 21 hours 40 minutes | TOTAL TEACHING HOURS per week in KS2 | | 23 hours 45 min |

## 13. Community Focused Schools

As a community-focused school Oaklands Primary is involved with a variety of agencies to provide a stimulating range of activities for pupils and adults both during and beyond the school day. These include

- Involvement in the Police education programme
- Links with St John's and Welsh ambulance service
- Hosting students from Coleg y Cymoedd
- Design to Smile dental trials
- Design to Smile tooth brushing project
- Fund Raising events for local groups such as St Margaret's Church, Macmillan Nurses
- Cardiff City Football Club
- Bigfoot theatre company
- Road safety team
- Llangrannog residential for upper key stage 2 pupils
- Manor adventure residential Y 6 transition

## 14. Review of School Policies

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/revised by staff/governors to incorporate changing trends and legislation. Further information is available by contacting the Headteacher during school time.

## 15. Additional Learning Needs

The School's Policy for the Assessment of and Provision for, pupils with additional learning needs is summarised as follows:

The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Special Educational Needs Code of Practice for Wales issued by the Welsh Assembly Government in January 2002.

The School's Additional Learning Needs Co-ordinator (ALNCO) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The ALNCO also liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil reaches his or her potential.

During the current academic year, on the date of the PLASC census:
17 pupils were on School Action/Early Years Action.
15 pupils were on School Action Plus/Early Action Plus (including those with Notes in Lieu).

7 pupils had statements of Special Educational Needs.

During the 2018-2019 financial years £20,641 was allocated to meet the requirements of pupils with Additional Learning Needs.

There were no changes to the policy during the 2018-2019 academic year.

## 16. Access for Disabled Pupils

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day to day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improve the access to the school.

## 17. Fabric of the Building & Provision of Toilet Facilities

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out:

Refurbishment of the Dosbarth Bedwen's creative room

The provision of toilets at Oaklands meets statutory requirements. Both the Nursery and Reception class have toilets adjacent to the classrooms. There are further toilets for the rest of the Foundation Phase classes. There are boys and girls toilets provided for Key Stage 2 pupils. All toilets are cleaned daily and are subject to regular inspections.

## 18. Target Setting

The implementation and review of the school's strategies and targets is documented in detail in the School Development Plan.

Targets for Year 2 pupils

| Outcome | % pupils at expected level | % pupils above expected level |
|---|---|---|
| Language, Literacy & Communication | 85.7 | 23.8 |

| | | |
|---|---|---|
| Mathematical Development | 85.7 | 23.8 |
| Personal and social | 95.3 | 52.4 |

Targets for Year 6 pupils

| Level | % pupils at expected level | % pupils above expected level |
|---|---|---|
| English | 92 | 32 |
| Mathematics | 92 | 32 |
| Science | 92 | 32 |

## 19. Attendance Information

Listed below are the pupil attendance figures for the last three completed school terms.

| School Term | % attendance |
|---|---|
| **Autumn term 2018** | 93.7 |
| **Spring term 2019** | 93.4 |
| **Summer Term 2019** | 92.6 |
| **TOTAL** | 93.3 |

Absence from school is a contributing factor in low pupil achievement, so the Welsh Assembly Government is targeting improved attendance. Parents can help this situation by informing the school if they feel that there are any problems that are preventing pupils from attending or causing the pupil to feel that they do not want to attend school.

A number of positive measures are in place to promote good attendance at school:

- Weekly cup for best attending class;
- Golden acorns for classes who have over 95% attendance with a termly treat for class with most acorns;

- 100% attendance awards and prizes
- Termly certificates highlighting green, amber or red attendance

The school expects parents to inform them of their child's absence. The school regularly monitors pupils' attendance and contacts parents where necessary. Referrals are also made to the Attendance and Wellbeing officer if there are continued concerns regarding a pupils' absence.

The school's attendance target for 2018-2019 is 95%

## 20. Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The schools admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Aberdare Community School; however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

## 22. Sporting Aims and Achievements

The school takes part in numerous sporting activities throughout the year including football, rugby, athletics.

In the academic year 2018-19 we have participated in:

- The Seven-a-Side Football League
- The five-a- side Football League and were the John Parker Cup winners
- Transition rugby tournaments

Extra-curricular sporting provision is provided for all pupils from Year three to Year Six. These include rugby, football and netball coaching sessions. Children also attend the League sessions every Friday after school at Aberdare Sports Centre.

## 23. Healthy Eating

The school promotes the importance of Healthy Eating and provides a Healthy Fruit tuck shop for pupils in Key stage 2 to purchase snacks. All Foundation phase children are encouraged to bring a fruit snack into school and milk is provided for all pupils from Nursery to Year 2. Water

fountains are available to provide pupils with fresh water to drink. The school is currently working on Stage 6 of the Healthy School's scheme.

## 24. Pupil Deprivation Grant

The pupil deprivation grant allocation for Oaklands Primary is £55,200.00. The following actions will be taking place:

1. Employ support assistants to improve literacy and numeracy skills of targetted groups of pupils in order to close the gap in learning.

2. To provide vulnerable pupils with a health mentor through the project hero cluster project. Identified pupils will benefit from small group SEAL sessions, and playground animation.

3. Thrive/ELSA training to support vulnerable students

4. To provide access to enrichment activities, and remove any financial barriers to participation for school residential trips for FSM pupils

5. Develop Outdoor learning resources for literacy and numeracy opportunities

**APPENDIX A**

## OAKLANDS PRIMARY SCHOOL

PROVISIONAL FINANCIAL STATEMENT FOR 2019/2020

| **EMPLOYEE COSTS** | **Total Spent** |
|---|---|
| | |
| TEACHERS (including Headteacher/Supply/Reading support) | £515521 |
| MANUAL WORKERS (Caretaker/Supervisory Assistants/Cleaners) | £58928 |
| A.P.T. + C (School Clerks/Nursery Nurses/School Aides) . | £237269 |
| **PREMISES RELATED** | |
| REPAIRS TO BUILDING/SITE, (INCLUDING GROUNDS MAINTENANCE/SECURITY) | £22930 |
| ENERGY | £17500 |
| RATES | £16983 |
| WATER | £5000 |
| CLEANING MATERIALS | £1000 |
| **SUPPLIES, SERVICES AND OTHER EXPENSES** | |
| SCHOOL EQUIPMENT AND FURNITURE | £25000 |
| POSTAGE | £200 |
| TELEPHONES | £3000 |
| INSURANCE | £12094 |
| CLERKING GOVERNING BODY/FINANCIAL ADMINISTRATION/PERSONNEL | £6670 |
| USE OF DISTRICT FACILITIES | £2785 |
| MISCELLANEOUS | £54759 |
| TOTAL: | £913880 |
| **INCOME** | |
| MISCELLANEOUS | £139188 |
| TOTAL | £968639 |